

# **TENNESSEE BOARD OF COURT REPORTING**

Administrative Office of the Courts  
Nashville City Center, Suite 600  
511 Union Street  
Nashville, TN 37219  
615/741-2687 or 800/448-7970  
FAX: 615/253-2922

## ***Official Meeting Minutes***

January 7, 2011

### **I. Call to order**

The meeting of the Tennessee Board of Court Reporting was called to order by Chairperson Jimmie Jane McConnell at 9:32 a.m. EST, 8:32 a.m. CST on Friday, January 7, 2011 via teleconference.

### **II. Roll call**

Roll call was conducted. The following persons were present:

Jimmie Jane McConnell, Chairperson  
Kenneth Mansfield, Vice-Chairperson  
Ginger Truesdel, Secretary  
Sheila Staggs, Board Member  
Earl Houston, Board Member  
Judge Jim Martin, Board Member  
John Green, Board Member  
Aaron Conklin, AOC  
Debbie Hayes, AOC

Present at the Offices of the AOC in Nashville:

Trish Smith, Court Reporter  
Gene Jennings, Court Reporter  
Terri Campbell, Court Reporter

### **III. Approval of minutes from last meeting November, 5, 2010.**

Motion made by John Green to approved the minutes from the last meeting.  
Motion seconded by Sheila Staggs.

Discussion called for. No discussion. Motion passed unanimously.

### **IV. Old Business.**

a) Disciplinary counsel posting, discussion of how best to review/interview applicants.

Discussion was had about the best way to select maybe final three candidates to be interviewed by the board in Nashville on January 21, 2011. Judge Martin suggested a subcommittee be appointed to review the candidates and select three for interview.

Ken Mansfield made a motion to appoint a subcommittee to present recommendations to full board.

John Green seconded motion.

Chairperson McConnell appointed subcommittee of herself, Ken Mansfield and Earl Houston to screen the applicants. This subcommittee will remain on the phone following the board meeting to discuss applicants.

b) Current Complaint.

Discussion was had on complaint.

Ken made a motion to notify the reporter that the complaint is not something the board needs to take up and devote any more time to.

Chairperson McConnell stated we need to notify the reporter as we did previously that no rule or regulation was cited, this is a dispute between reporters stemming from the previous complaint that was filed.

Ken Mansfield stated the agreement is not dated.

Motion seconded by Sheila Staggs.

Further discussion was had on complaint.

Judge Martin stated we need something in the minutes that the board received the complaint and response, and the board responded to the complaint.

Ken Mansfield stated that we found it baseless, no rule or regulation was cited and nothing to proceed forward with.

Aaron Conklin suggested Ken withdraw his original motion and put forth a new motion.

Ken Mansfield made a motion that the board, having reviewed the complaint and the response, find that there is no rule or regulation of the Board of Court Reporting cited; therefore, we can take no action at this time.

Chairperson McConnell seconded the motion.

Further discussion was had.

Judge Martin suggested modification to the wording. Instead of saying “no rule or regulation of the board cited,” we believe that there is no rule or regulations of the Tennessee Board of Court Reporting that would apply.

Ken Mansfield stated good addition, none cited and none found.

Judge Martin stated it’s not necessary for folks that send letters and make complaints necessarily cite a rule. They can give us facts and it is up to us to decide whether the facts fall within the four corners of our responsibilities. We don’t want to set a precedent saying if you don’t cite a rule, then we’re not going to act on it.

The fact is “these circumstances warrant no action by the board.”

Chairperson McConnell stated Ginger can provide that wording and have it reviewed so we can take this off our agenda.

Ken Mansfield made a motion that with the additions by Judge Martin be worded that way.

Chairperson McConnell stated let the motion be amended as so stated by Judge Martin.

Sheila Staggs seconded the motion.

Further discussion called for. Vote taken. Motion passed unanimously.

- c) Discussion of upcoming face-to-face meeting in January.  
Debbie Hayes stated the minutes from November 5, 2010 stated a meeting date of January 24, 2011 in Nashville. The online meeting form stated January 21<sup>st</sup>, 2011. It was agreed that the meeting will be held on Friday, January 21<sup>st</sup>, 2011 at 8:00 a.m. CST in Nashville.
- d) Discussion of letter from Chattanooga State Technical Community College.  
Discussion was had about the students applying for a temporary license upon completion of their court reporting and elective courses. It was agreed that the students, upon obtaining a certificate of graduation and a transcript of classes completed from the school, may follow the procedures to apply for temporary licensing.

Chairperson McConnell will contact Laqueta Soule and inform her of same.

## V. New business

- a) Election of New Officers.

Motion was made by Sheila Staggs to retain Jimmie Jane McConnell as Chairman.

Motion was seconded by Ginger Truesdel.

Ken Mansfield stood in as Vice-Chairman and called for any discussion.

No discussion. Vote taken. Motion passed unanimously.

Chairperson McConnell made a motion to retain Ken Mansfield as Vice-Chairman.

Motion was seconded by John Green.

No discussion. Vote taken. Motion passed unanimously.

Ken Mansfield made a motion to retain Ginger Truesdel as Secretary.

Motion was seconded by John Green.

No discussion. Vote taken. Motion passed unanimously.

## **VI. Adjournment**

John Green made a motion for adjournment.

Ken Mansfield seconded the motion.

No discussion. Vote taken. Motion passed unanimously.

The meeting was adjourned at 10:09 a.m. EST.

Minutes submitted by: Ginger Truesdel, Secretary